



**TORONTO SCHOOL ADMINISTRATORS' ASSOCIATION**  
Fairmeadow Centre, 17 Fairmeadow Ave. Room 100, Toronto, Ontario M2P 1W6  
Tel: (416) 393-0861 Email: [tsaaoffice@tdsb.on.ca](mailto:tsaaoffice@tdsb.on.ca)

**Full Membership Registration Form 2023-2024**

Name: \_\_\_\_\_

Principal

Vice-Principal

School/Location: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone (c): \_\_\_\_\_

Phone (w): \_\_\_\_\_

E-mail: \_\_\_\_\_

Regular Membership

*Please attach completed/signed Payroll Deduction Form*

**I wish to become a full member of the Toronto School Administrators' Association which is the group that will represent me in matters pertaining to my relations with the Toronto District School Board. I understand that there are fees attached to this membership. Any changes in the constitution or fee structure will be subject to a vote at the Annual General Meeting.**

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Date)

## Payment of TSAA Fees

### Full Membership:

Principals and Vice-Principals employed by the Board who have paid the Association's annual membership fee and who are members in good standing of the OPC. For newly promoted Administrators, membership begins on the date of appointment.

### TSAA member resigns/retires during the year:

For retiring members, membership will cease on Feb 1<sup>st</sup> for those who retire on or before December 31<sup>st</sup> and on August 31<sup>st</sup>, for those retire on or before June 30<sup>th</sup>.

**Members who wish to resign from membership** must notify the Association in writing. Resignation becomes effective on August 31<sup>st</sup> of the current school year.

**Administrators who previously chose to terminate their membership** are required to pay the full membership fee of \$468 upfront for the first year. In addition, TSAA cannot provide professional representation on issues that arose during non-membership periods.

### *Please provide additional information for payment calculation:*

#### **Full Membership: New Members – Annual Dues:**

- \$468.00 per year (Paid through payroll deduction - \$18.00 per pay for 26 pay periods)

*Date of promotion:* \_\_\_\_\_

#### **For returning members or New members joining after 6 months of appointment:**

- \$468 per year paid in full for the first year.

Payment can be made by:

Cheque: payable to TSAA or E-Transfer: to [tsaaoffice@tdsb.on.ca](mailto:tsaaoffice@tdsb.on.ca)

#### **Completed registration packages can be returned to:**

**Scan/ Email:** [tsaaoffice@tdsb.on.ca](mailto:tsaaoffice@tdsb.on.ca)

or

**Interoffice Mail:** TSAA, Fairmeadow Centre, Room 100 (Route NE)

If you have questions, please call (416) 393-0861



## TORONTO SCHOOL ADMINISTRATORS' ASSOCIATION

### PRE-AUTHORIZED PAYROLL DEDUCTION DIRECTION

To: Toronto District School Board

You are hereby authorized and directed to deduct automatically the monthly membership fee of the Toronto School Administrators' Association as approved at the Annual General Meeting from my pay, effective the date of this direction until revoked by me in writing.

Such sums are to be paid to the Toronto School Administrators' Association on account of membership dues only and in accordance with the schedule of payments approved by the Association and forwarded to the Toronto District School Board from the office of the chair of the Toronto School Administrators' Association.

I have read and am aware of the terms of membership as outline in the TSAA full membership form.

The Toronto District School Board will not be held responsible by me for monies not paid during the term of this direction.

Dated at \_\_\_\_\_, Ontario, as of \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(day) (month) (year)

Name: \_\_\_\_\_

Member's Signature: \_\_\_\_\_ Witness: \_\_\_\_\_

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(print name)

Employee Number \_\_\_\_\_

Current School: \_\_\_\_\_

Please indicate: Elementary  Secondary

Please send all completed forms to the Toronto School Administrators' Association (TSAA):

**Scan/Email:** [tsaaoffice@tdsb.on.ca](mailto:tsaaoffice@tdsb.on.ca)

or

**Interoffice Mail:** TSAA, Fairmeadow Centre, Room 100 (Route NE)